



**GUIDELINES FOR  
SUPPLY CHAIN MANAGEMENT**

**APPROVED BY THE BOARD OF DIRECTORS**

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# STANDARD GUIDELINES

## THE COCOA MERCHANTS' ASSOCIATION OF AMERICA, INC.

### GUIDELINES FOR SUPPLY CHAIN MANAGEMENT

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With the U.S. Government's growing expectation for companies to be able to provide transparency and traceability in their ingredient supply chains, the CMAA recommends the following guidelines to help in addressing these expectations:

- Draft a company CSR policy
- Draft a supplier code of conduct to send to your suppliers and get confirmation of their acknowledgement and adherence
- Include social compliance requirements on your purchase contracts
- Include CSR policy, supplier code of conduct and sustainability activities/initiatives on your company website
- Map your various cocoa supply chains back to origin
  - Understand which origins could present risk of forced labor, human trafficking and develop plan to address
- Verify/audit your suppliers' supply chains

#### **Helpful links:**

<https://www.dol.gov/dol/apps/ilab.htm>

<https://www.dol.gov>

<https://www.state.gov>

<https://www.iso.org/committee/4514815.html>

<https://sftool.gov/plan/545/responsible-business-conduct>